



**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_

QUOTATION NO. 1574

Name of Business : \_\_\_\_\_

DATE: NOV 12, 2024

Address: \_\_\_\_\_

P.R. NO. : 2024-11-1699 #

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

ABC: Php. 135,130.00

FUND SOURCE: 163

The Benguet State University through its Bids and Awards Committee will undertake NP Small Value Procurement for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 30 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non-expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 5:00 PM of Nov. 18, 2024 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by:  a) line item; \_\_\_\_\_ b) lot; \_\_\_\_\_ c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (if renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

  
**SAMUEL S. POLIDEN**  
 Chairperson, BAC (Goods & Services)

College/Dept./Office: Canteen

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	5	case	Paper meal, 2 division/compartment, 600pcs/case			10,000.00		
2	7	case	Paper meal, chicken box ,1300cc, 400pcs/case			22,400.00		
3	300	pcs	Bento Box, 4 division			2,250.00		
4	20	case	Paper Cups,8oz, (50'sx10)			20,000.00		
5	5	case	Paper Meal Box, high meal, 600 pcs/case			12,000.00		
6	5	case	Paper Meal Box, spaghetti, 1,000 pcs/case			11,000.00		
7	5	bale	Pre-Cut Tissue White TN MG, 1000s, 5pck/bale			2,300.00		
8	5	case	Microwavable R750, (10x50)			12,500.00		
9	3	case	Microwavable S16,(10x50)			5,400.00		
10	3	case	Microwavable S10,(10x50)			5,400.00		
11	3	case	Microwavable R500,(10x50)			7,500.00		
12	3	case	Microwavable B12,(10x50)			5,400.00		
13	10	case	Plastic cups/Dixie with cover/lids (3.5 oz), 50 pcs/pack, 30-40packs/case			7,000.00		
14	20	kgs	Plastic Fork, white			3,000.00		
15	20	kgs	Plastic Spoon, white			3,000.00		
16	3	packs	Wooden Stirrer for coffee, 140x5x1.3mm, 100pcs/pack			180.00		
17	20	packs	Trashbag, black, XXL, 10 pcs per roll/pack			3,300.00		
18	50	packs	Disposable Gloves, large, 100 pcs/pck			2,500.00		
						<b>135,130.00</b>		

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.